BRAZORIA COUNTY HEALTH DEPARTMENT
WATER LABORATORY PAYMENT POLICY

409 E. ORANGE ST., ANGLETON, TEXAS, 77515 979.864.1628



1. Payment Schedule.

*The price per water sample is **$20**, due at the time of service.*

*For charge accounts, payment is due within **30 days** of the invoice date, there are no extended terms unless they are explicitly agreed for in writing.*



2. Accepted Payment Methods.

Cash and Checks

*The water lab accepts **CASH or CHECKS ONLY.***

If paying by check, your identification card will be required.

*Returned checks will be charged a **$25 NSF fee**. If a customer submits a second returned check, future transactions will only be accepted in CASH.*

Additionally, no future samples will be accepted until the NSF fees are paid and the account balance is paid in full.

Charge Accounts/Credit

Customers that meet the following criteria may be allowed to establish a charge account:

a. *The customer submits monthly compliance samples for a Public Water System (PWS) or other entity.*
b. *The customer is local, an established industry-related facility*
c. *The customer is a government entity (i.e. cities)*
d. *The customer is a water well company or construction company*



3. Invoices & Billing

*Invoices are sent at the end of a billing cycle. Cycles end when the month ends, therefore invoices are typically sent the first week of the following month and are due within **30 days** of the date on the invoice.*

*Keep in mind that the payment you are sending is for the **PREVIOUS** month's services.*

Invoices may be sent via e-mail or standard mail.

Any questions or disputes about charges on your invoices must be made within 2 weeks of the date of the invoice or the assumption is that the charges are correct and you agree to pay in full within the expected 30 days.



4. Late Payment/Penalties

*There are no fees for late payments, but there are **penalties**. Accounts not paid within 30 days of the invoice date are subject to being **frozen**. If your account is frozen until the balance is paid, no samples will be accepted from that customer even if they are paying for a sample instead of charging it or paying for that particular sample on that day. **Services will not be rendered** until the account is paid or an arrangement is made in writing to bring the account current.*



5. Consequences of Non-Payment

*Accounts with unpaid balances over **90 days** may be turned over to the Brazoria County District Attorney's office for collection.*